

**MINUTES OF THE WINDHAM SCHOOL DISTRICT
BOARD OF TRUSTEES**

Meeting No. 332

The Windham School District Board of Trustees met in session on Friday, October 14, 2022 at the Embassy Suites by Hilton in Fort Worth, Texas.

BOARD MEMBERS PRESENT:

Patrick L. O’Daniel, Chairman
Derrelynn Perryman, Vice Chairman
Pastor Larry D. Miles, Secretary
Eric Nichols
Mano DeAyala
Hon. Molly Francis
Hon. Faith Johnson
Ambassador Sichan Siv
Dr. Rodney Burrow

WINDHAM STAFF MEMBERS PRESENT:

Kristina Hartman, Superintendent
Jon Lilley
Azure Mach
Erika Moore
Jeffery Flowers
Kimberly Calhoun
Laurie Olivarez
Luann Pickett
Robert O’Banion
Erik Brown

CONVENED

Chairman Patrick L. O’Daniel convened the meeting of the 332nd Windham School District (WSD) Board of Trustees (Board) to order on Friday, October 14th, 2022, at 8:30 a.m. in accordance with Chapter 551 of the Texas Government Code, the *Open Meetings Act*. A quorum was present and the meeting was declared open. During the regular session, the Board conducted business from the agenda posted in the Texas Register. A quorum was present and the meeting was declared open.

Chairman O’Daniel reported that the WSD Board was committed to providing the opportunity for public presentations on posted agenda topics as well as for public comments on issues within its jurisdiction as provided in Board Rule 300.1. As no speaker registration cards were received by the Board staff, no public presentations on posted agenda topics were heard.

RECOGNITIONS

Jon Lilley, Division Director of Instruction, said that Windham recently updated the regional map and principal model to detail six regions. With this model, a Regional Principal was selected to serve and lead each region. This revised model promotes a more purposeful, campus focused leadership approach. Mr. Lilley said that today, it is his honor to introduce Windham's six regional principals.

Mr. Lilley stated that Azure Mach is the WSD Central Texas Regional Principal. She also supervises the Women's Programs Specialist. Ms. Mach joined Windham in 2001 as a Special Education teacher at the Lane Murray campus. Since then, she has also held roles with WSD supporting women's programs to include Cognitive Intervention Program teacher, academic teacher, Developmental Disabilities Program teacher, student advisor, and principal. Mr. Lilley said that Ms. Mach began her career in corrections in 1997 as a District Parole Officer in Waco, Texas before moving to education of at-risk populations as a high school math teacher for the Methodist Home Boys Ranch. Ms. Mach earned her Bachelor of Arts in Psychology from Baylor University and her Master of Education in Counseling and Education Administration from Tarleton State University. In addition, she holds her special education, counselor, principal, and superintendent professional educator certificates. Mr. Lilley asked the Board to please join him in recognizing Ms. Mach as the Central Texas Regional Principal!

Ms. Mach thanked the Board for their support and thanked them for allowing her to serve WSD students.

The Chairman thanked Ms. Mach.

Mr. Lilley said Erika Moore is currently in her twelfth year with Windham School District, serving as the Panhandle Regional Principal. During her time with Windham, Ms. Moore has also held the roles of student advisor and principal. Ms. Moore earned her Bachelor of Science in elementary education from Stephen F. Austin University, her Master of Science degree in Counseling and Guidance from Texas A&M Commerce, and her principal certification from Stephen F. Austin University. Mr. Lilley said that prior to joining WSD, Ms. Moore worked in the public-school system for 16 years holding roles such as 3rd-8th grade teacher, special education teacher, and counselor. She says that student success is what she finds to be the most rewarding aspect of her position, and that her team makes a difference. In her spare time, she enjoys spending time with family and traveling. Mr. Lilley asked the Board to please join him in recognizing Ms. Moore as the Panhandle Regional Principal! Ms. Moore thanked the Board for the opportunity to serve as the Panhandle Regional Principal. The Panhandle team is a fantastic team of nine principals who work hard to help students have successful experiences while enrolled in WSD programs. She indicated that the ultimate goal is for WSD students to gain the knowledge and tools necessary to leave us with the ability to gain employment while experiencing positive relationships with family and friends.

Ms. Moore said that she thoroughly enjoys serving as the Panhandle Regional Principal. She said that she knows WSD will experience a successful 2022-2023 school year.

The Chairman congratulated Ms. Moore.

Mr. Lilley said Kimberly Calhoun is the WSD Gulf Coast Regional Principal. She has a Bachelor's Degree from Texas Woman's University and a Master's Degree from Prairie View A&M University. Ms. Calhoun began her professional career as a District Parole Officer where she worked four years before entering the field of education. During her early education career, Ms. Calhoun worked strictly with at-risk youth as a teacher and a college and career advisor. She merged her experience with corrections and education to join Windham where she is now on her thirteenth year of passionate service. Mr. Lilley stated that during her tenure with WSD, Ms. Calhoun has held positions including lead teacher, student advisor, principal, and currently, regional principal. Mr. Lilley asked the Board to please join him in congratulating Ms. Calhoun on this outstanding achievement as the WSD Gulf Coast Regional Principal!

Ms. Calhoun stated that she is passionate about her work with Windham. She is appreciative for this acknowledgement and being able to teach others to love to work as much as she does as the Gulf Coast Regional Principal.

The Chairman congratulated Ms. Calhoun.

Mr. Lilley continued his recognitions with Mr. Jeffery Flowers. He said that Jeffery Flowers is the WSD North Texas Regional Principal. He earned his bachelor's degree in Behavioral Science from Hardin-Simmons University and his master's degree in Education from Angelo State University. Mr. Flowers has worked Windham for 29 years holding roles as an academic teacher, assistant principal, principal, and currently, regional principal. Mr. Lilley said that prior to joining WSD, Mr. Flowers taught social studies and science-based courses to grades 6 through 12. Mr. Lilley asked the Board to please join him in thanking Mr. Flowers for his dedication to WSD and congratulating him as the North Texas Regional Principal!

Mr. Flowers thanked the Board.

The Chairman congratulated Mr. Flowers.

Mr. Lilley said that Laurie Olivarez is the Alamo Star Regional Principal. Since joining WSD in 2012, she has served as an academic teacher and a student advisor at the McConnell campus. She went on to be the lead teacher at the Garza East campus. In 2016, Ms. Olivarez became the principal for the Garza Complex. Prior to joining Windham, Ms. Olivarez was a high school composite science teacher for seven years. Mr. Lilley said that she is excited about the possibilities this position will bring to supporting principals and their campuses in creating successful pathways for Windham students. Mr. Lilley asked the Board to please join him in recognizing Ms. Olivarez as the Alamo Star Regional Principal!

Ms. Olivarez thanked the Board and stated that she is honored with the opportunity to be leading the Alamo Star region. She said that she looks forward to the progress that will be made in helping Windham students grow and be successful upon reentry.

The Chairman congratulated Ms. Olivarez.

Mr. Lilley said that Luann Pickett is the East Texas Regional Principal. Ms. Pickett began her career with TDCJ as a mailroom clerk at the Skyview Unit in 1988. Interested in pursuing the field of Education after finishing her degree, Ms. Pickett jumped at the opportunity in 1990 to begin working with the Windham School District where she fell in love with our mission. Because of her passion to help facilitate the success of students to be productive citizens upon their release and the belief that all people deserve second chances, Ms. Pickett has made WSD a lifelong career choice with over 30 years of service. Mr. Lilley said that during her tenure, Ms. Pickett has held a variety of positions across nine campuses to include an in-cell study aide, testing specialist, teacher, assistant principal, college coordinator, principal, and finally, regional principal of the East Texas Region. Ms. Pickett earned a Bachelor of Science degree in Interdisciplinary Studies from Stephen F. Austin State University and a Master of Education degree from Sam Houston State University. Mr. Lilley asked the Board to please join him in recognizing Ms. Pickett on a job well-done as the East Texas Regional Principal!

Ms. Pickett thanked the Board for the opportunity, and said that she is looking forward to the opportunity to serve the students and staff as the East Texas Regional Principal. Ms. Pickett said she loves Windham School District, it is not a job, but more of a calling for her. She appreciates the support of the Board; without the Board, Windham would not be able to meet the mission of fighting crime through education. Ms. Pickett said that it is a joy to go to work every morning to a district that believes in second chances, and that there are no throw away people. Ms. Pickett thanked the Chairman, Board, and Superintendent Hartman for the opportunity to lead the East Texas Region.

The Chairman congratulated Ms. Pickett.

CONSIDERATION OF APPROVAL OF CONSENT ITEMS

The Chairman called the Board's attention to the Consent Items on the agenda, which consisted of the minutes of the August 28, 2022 meeting, excused absences and personal property donations.

There being no other comments, objections, or amendments to the Consent Items, the Consent Items were approved as submitted.

SUPERINTENDENT'S REPORT

Correctional Education Updates

Superintendent Hartman said in August 2022, the Correctional Education Association (CEA) held their 76th International Conference and Training event in Tampa, Florida. The four-day event consisted of presentations, updates, meetings and networking opportunities. To kick-off the conference, the CEA Council of Education Directors held their bi-annual in-person meeting with education directors from across the country in attendance. The robust agenda included presentations from a variety of entities such as the U.S. Department of Education, Vera Institute

of Justice, and the RAND Corporation. Collaborative discussions ensued covering high-priority topics in corrections and updates, successes and challenges by state.

Ms. Hartman said Sean Addie, U.S. Department of Education Director of Correctional Education, provided the directors with information and updates regarding Pell grant reinstatement and the upcoming grant opportunity for Integrated Education and Training (IET) in Corrections. The IET project will consist of groups of states, with an intensive technology assistance component. Multiple directors expressed the success and motivation that their students have experienced in IET programs, Texas included, and their excitement for the project to begin.

Ms. Hartman reported Allan Wachendorfer, Senior Program Associate with the Vera Institute of Justice, began his presentation with a questionnaire approach to prompt discussion in areas such as preparation for Pell reinstatement in 2023, the Fresh Start initiative to bring student loans out of default, and statewide consortia to manage higher education coordination. Collaborative dialogue included strategic planning with stakeholders in preparation for reinstatement of Pell grants in prisons and college partnership status updates.

Superintendent Hartman said Dr. Lois Davis, Senior Policy Researcher with the RAND Corporation, spoke of obtaining information encompassing the impacts of COVID-19 on correctional education. Previously, a survey was distributed to state education directors by RAND collecting data in support of this discussion. The survey results detailed overall effects, but more information was necessary for a thorough conclusion. In lieu of a follow-up survey, Dr. proposed a focus group approach in order to promote a deeper conversation in regards to the impacts of COVID-19 on correctional education. Three focus groups were held throughout the duration of the CEA conference with topics of discussion including instruction delivery modifications, adopting alternative learning models, challenges and solutions, and the impact of students and their educational programs.

The Windham Superintendent said corrections tutor programs were also a high-priority topic of discussion. Various practices by state were shared including peer tutor certification through the College Reading and Learning Association, incentives for tutors, and training platforms such as learning management systems and in-person. The Washington State education director, Pat Seibert-Love, expressed that resident-tutors are instrumental in student success. She indicated that they have access to the students in the dorms when education staff do not. This allows for instruction to continue, despite unforeseen challenges such as a pandemic.

Ms. Hartman stated the CEA Council of Education Directors' meeting concluded with an opportunity for each director to deliver updates, pose questions for input, and share best practices. Reports included new career and technical education programs and equipment, Pell grant reinstatement processes, technology obstacles, and prior learning credits.

Ms. Hartman said during the general conference, Ted Watts, WSD's Career and Technical Education (CTE) Administrator, presented about CTE course evolution as the industry needs change. His presentation was titled "Expanding CTE to Meet Industry Demands," and included an overview of WSD's plan to grow with the industry. In the 2021-2022 school year, WSD developed four new programs: Construction Technology, Introduction to Construction Careers, Introduction to Culinary, and Pipefitting. After evaluating current industry demands, the district will be implementing three new programs in the 2022-2023 school year: Heavy Equipment Operator, Certified Production Technician and Marine Service Technician. These programs will allow our students to obtain the training and certification necessary to be eligible for employment upon release in these high demand fields. According to survey results, the session was perceived as "excellent" by the audience members. Mr. Watts has since had three follow-up conversations with representatives from Arizona, North Carolina, and Tennessee for further discussion of Windham's programs, specifically RV Technician, the Culinary Food to Table program and Truck Driving.

Superintendent Hartman said two Windham regional principals, Luann Pickett and Kimberly Calhoun, also presented at the CEA conference. Their presentation, titled "Prescriptions for Team-Building," covered various team-building activities adjusted to address the specific needs of their team and support retention and staff satisfaction in correctional education.

Ms. Hartman stated Windham staff attended multiple presentations during the duration of the CEA conference. Three sessions were noted as potentially beneficial to enhancing Texas programs. The first session, *Promoting Within: Developing a Succession Plan That Works*, provided strategies to develop and implement a succession plan that will help recruit, retain, and promote staff. The second session, *IET in Corrections: An Innovative Strategy for Accelerated Learning*, presented best practices regarding IET. Implementation of these practices can assist the district with successful implementation, facilitation and expansion of Integrated Education and Training. The third notable session, *Prior Learning Agreements in Ohio*, reviewed best practices for developing and maintaining agreements between the corrections school district and colleges to crosswalk courses and award college credits for prior learning. For Texas, this would apply to WSD CTE courses and provide graduates with college credits and a great start to entering and completing higher level postsecondary education programs. Each session left participants with informational resources, ideas, and strategies for consideration within the district.

Ms. Hartman concluded that the CEA conferences are great opportunities to network with representatives from across the country, view presentations from various departments and states, and connect with a multitude of outlets, all focused on enhancing correctional education and opportunities for students. She stated that she is certain that the information and resources obtained will be beneficial to the district, staff and students.

Ms. Hartman said this concludes her report. She paused for questions.

There were none. The Chairman thanked Superintendent Hartman.

REPORT FROM THE CHAIRMAN, WSD BOARD OF TRUSTEES

Technology Updates

Chairman O'Daniel said technology is an ongoing, continuously evolving field. The Windham School District (WSD) strives to update equipment and initiatives regularly to ensure staff and students have access to current resources necessary for success. Windham's Information Technology (IT) Department is critical in the development, implementation and follow-through of these updates. Current projects include technology advancements at the high school campuses, Cradlepoint installation and monitoring, purchases for advanced learning opportunities, and equipment upgrades. In addition, WSD staff experience severe issues with connectivity at the campuses. Fortunately, TDCJ has secured funding to enhance broadband over the next year, which should significantly help network connectivity concerns.

The Chairman said Windham has two high school programs, Matthew Gaines High School located on the Ferguson campus serving men, and the Woodman campus, pending its official high school name, serving women. Recently, IT installed and troubleshot a computer lab at each campus, providing and supporting over 50 laptops for staff and students. Cradlepoint, a device used to allow WSD computer labs to obtain and use internet connectivity, was also installed in order to permit students to utilize the internet as needed for academic high school assignments. To support the teachers' needs to track and monitor student work, the IT Department installed a software on all teacher computers enabling them to observe student activities. WSD also utilizes technology in order to provide the online STAAR test as well as access online learning platforms.

Mr. O'Daniel said Cradlepoint equipment is also being piloted at the Windham Assessment, Advisement and Records Department to determine potential compatibility for use at the campus administration building. IT staff work closely with the tech team from Cradlepoint in order to define various types of access for staff and students. Currently, WSD is working on converting former paper-based forms into electronic forms via emails. New online forms have also been created that will expedite the handling process.

The Chairman said with technology advancement comes evolution of equipment. The Windham School District recognizes the need for students to be educated regarding advancements and modifications that they will encounter in their communities upon re-entry. To provide students with these modernized experiences, WSD purchased virtual reality-based equipment. Augmented reality laptops were purchased to be used in Title 1 supplemental instruction for young learners. These laptops will allow our students to learn and practice concepts through their

computer monitor. Currently, two devices are being piloted at the Lychner and Roach campuses. Teachers have communicated the success to date and will continue to provide suggestions and feedback as the pilot progresses. Students will also be asked to complete surveys based on their experience with the augmented reality laptops so that necessary adjustments can be considered.

Chairman O'Daniel said WSD is also purchasing ten virtual reality headsets. These headsets allow students to virtually leave the classroom and engage in everyday activities such as shopping at a market and making transactions at an ATM. The headsets will be tested through a pilot phase to obtain feedback prior to expansion. When asked about the implementation of virtual reality-based equipment, Cesar Trevino, WSD IT Administrator, said "This past year, my team and I strived to add multiple types of technology devices to support our classes and to provide our students with experiences to prepare them for success upon re-entry."

The Chairman said in addition, the Windham IT Department is working on rolling out new internal servers and student computer stations across the district. Configuration of these devices was completed in late August, and testing began in September. The first server will be deployed in mid-October at the Holliday campus. Throughout the 2022-2023 school year, 29 more servers will be installed at various locations.

Mr. O'Daniel said Windham's IT staff work closely with district departments and programs to ensure technology needs are met. Recently, the IT Department collaborated with key members of the Family Literacy Program to identify and select the appropriate monitors needed to continue program facilitation. Eight monitors with integrated cameras will be purchased in the upcoming weeks to allow video conferences between WSD's family literacy coordinators, program participants, their children, and their children's school representatives. The equipment chosen will enable the family literacy coordinators to be in full control of the video conference.

The Chairman stated with the technology advancements within the district, it is critical to ensure that Windham staff are up to date on cyber security training. The IT Department selected EduHero as the platform to provide a virtual training course. The required training covered multiple areas such as network security, common cyber-attacks, and incident responses. For supplemental protection, WSD's IT Department purchased additional antivirus licenses and filtering solutions to continue preventing viruses and unintentional access to suspicious content. Through collaboration with EduHero and third-party prevention services, WSD staff are equipped with the education and training necessary to prevent many common technology threats.

Chairman O'Daniel said another collaboration essential to technology updates is the partnership between Windham's IT Department and TDCJ's IT Department. This partnership promotes smooth evaluation and delivery of equipment, ensuring compliance with TDCJ's IT security guidelines. In addition, Windham IT and TDCJ IT collaborate to monitor

and troubleshoot the bandwidth issues reported by campuses. IT has an on-going three-year plan utilizing committed funds that were approved by the Board to continuously address challenges such as ensuring functionality of IT equipment in computer labs and staff workstations, providing sufficient bandwidth for students and staff, supplying uninterrupted and continuous network connectivity, and furnishing timely and effective IT support to campuses.

The Chairman concluded in addition to these imperative projects, Windham's IT Department provides daily support across the district in areas such as training, maintaining over 1,000 user accounts, managing devices, communicating campus lab updates, and technical support as requests are received. Mr. Trevino said that he and his team are excited about furnishing the projects implemented within the past year and look forward to the continued success they will bring to the district. He reported that, "These are definitely new times for Windham in terms of Technology!" Through this recognition of the constantly evolving field, WSD is continuously taking steps to provide staff and students with current, high-functioning equipment and resources setting them up for success. Windham is thankful for the hard work and dedication of the IT Department ensuring that these updates are implemented successfully, and we look forward to future district IT improvements.

This concluded his report.

READING IS FREEDOM PRESENTATION

Kevin Sawnick, Department Director of Instruction, stated that today, he will be providing an update on the Reading is Freedom Program. He said that Reading is Freedom, a program that began with a vision by Board member Pastor Larry Miles, is a collaborative partnership with TDCJ Rehabilitation Programs Division (RPD) and Windham School District.

Mr. Sawnick said that the program was launched in 2017 at the Clements and Jordan campuses. In 2021, it was expanded to include the Stringfellow, Roberston, Huntsville, Torres, and Beto. This past school year has seen interruptions in the program and student attendance due to unforeseen circumstances, such as COVID and correctional officer staffing. In spite of this, the Reading is Freedom program was able to provide services to 70 students with 41 advancing to the next reading level. Six students have progressed to our High School Equivalency program and two that have gone on to career and technical education programs.

Mr. Sawnick said that The Reading is Freedom program goals include increasing enrollment count, student reading gains, and the number of program completions, increasing the number of enrollments for the WSD High School Equivalency program after Reading is Freedom program completion, and increasing the number of enrollments in other WSD programs, such as our many

Career and Technology Education programs after Reading is Freedom program completion.

Mr. Sawnick said that there are also expansion goals in place. These goals include the Torres campus receiving additional materials that will allow them to increase student enrollment and the Torres and Clements campuses are working to expand their English as a Second Language student population. In addition, the program will expand student demographics to WSD campuses for women beginning with the Hobby campus pending Field Minister graduation.

Mr. Sawnick gave the following campus updates:

- The Clements campus currently has 26 students enrolled in the program with a total of 38 enrolled within the past year. They have had 10 student completions, 14 students make gains, and one student enrolling in the high school equivalency program.
- The Robertson campus currently has four students enrolled with a total of 6 students enrolled within the past year. Four students have shown gains thus far. The unit has a new Chaplain, who is soon to be trained in the program.
- The Huntsville campus currently has seven students enrolled with a total of nine students enrolled within the past year. Completions are ongoing for this campus with all nine students making gains and one student enrolling in the high school equivalency program.
- The Torres campus currently has five students enrolled with a total of seven students enrolled within the past year. Four students have completed the program with all students making gains, three students enrolling in the high school equivalency program, and two students enrolling in a WSD vocational program.
- The Jordan campus has started with a new cohort of students, and currently has more students enrolled. The students are currently completing the Reading Level Evaluation portion of the program.

C.F. Hazlewood, TDCJ Director of Chaplaincy, said that there are currently 18 Field Ministers leading the Reading is Freedom program, including one new Chaplain and three new Field Ministers. He said that the seven Chaplains overseeing Reading is Freedom are: Chaplain Seidlitz at the Clements Unit, Chaplain Ramos at the Robertson Unit, Chaplain Lowe at the Huntsville Unit, Chaplain Busby at the Torres Unit, Chaplain Strange at the Beto Unit, Chaplain Scales at the Jordan Unit, and Chaplain Hightower at the Stringfellow Unit.

Mr. Hazlewood said currently, there are 30 women enrolled in the Heart of Texas College of Ministry program at the Hobby unit. This is a 4-year program designed to confer a bachelor's degree to the students upon graduation 2025. They will then be deployed to the female correctional facilities in the agency to begin delivering ministry to the female students. This program, while designed to teach students to read, has also brought much satisfaction into the lives of the Field Ministers as they observe the growth and understanding of the students benefitted by it.

Mr. Sawnick stated that a video has been compiled including Field Minister and Student

testimonials.

READING IS FREEDOM VIDEO PLAYED

Mr. Sawnick indicated that this concluded their report and paused for questions.

The Chairman thanked Mr. Sawnick and Mr. Hazlewood for a very good presentation. Clements or Clemens?

Pastor Miles indicated that the presentation filled his heart with joy. He said that in 2017 he was at the faith-based dorm at the Clements unit. He said that he noticed two men in a corner, and one man was reading a letter to the other man. Pastor Miles asked about the situation and was told that the man could not read. Pastor Miles said “Wow. In this day and time, we’ve got a man that cannot read a letter from home.”

Pastor Miles said that a couple of weeks later, he was back at the Clements faith-based dorm and saw another man reading a letter to a man a letter. He inquired about the situation and was told that that man could not read. Pastor Miles indicated that as a pastor, he has learned that when he sees things that he doesn’t understand, he prays about it and asks the Lord why he is showing him these things. Pastor Miles had a dream later in the week. He said that in the dream, the Lord gave him the basics of the Reading is Freedom Program.

At a later Board meeting, he presented the idea to Mr. Collier and the then Chairman, Mr. Wainwright. Mr. Collier indicated that this could be done. Pastor Miles indicated that a force multiplier of the Reading is Freedom program is the addition of the Field Ministers teaching the program. Pastor Miles thanked Mr. Collier for this idea. He said that this is not to compete with the GED program, it is just to teach a guy to read at a sixth-grade level. He said that most newspapers are written to a sixth-grade level. Pastor Miles said that, “If we accomplish that, and we are doing that, we’re going to prepare men and women upon their release to be a productive member of society.” Pastor Miles thanked Mr. Sawnick and Mr. Hazlewood for their presentation.

Ambassador Sichan Siv said that Barbara Bush founded the Barbara Bush Foundation for family literacy in 1989. The foundation leads boys in reading. Ambassador Siv suggested interacting with the Houston Barbara Bush Foundation to collaborate. He said that he always learns so much from the meetings, and that there are so many American adults that cannot read. He said that if you cannot read a prescription or at the grocery store, that is a major problem. Ambassador Siv indicated that he would be happy to provide the contact for the Barbara Bush Foundation in Houston.

DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING THE ANNUAL REVIEW OF WSD BOARD POLICY WBP-11.12, “INVESTMENT POLICY” AND RESOLUTION ADOPTING THE INVESTMENT POLICY

Robert O’Banion, WSD Chief Financial Officer, referenced tab F in the Board packet and said that he is presenting the Windham Board Policy 11.12 known as the “Investment Policy” for annual

review. He stated that this is in accordance with Chapter 2256 of the Texas Government Code, Public Funds Investment Act, requiring the Investment Officer to report to the Board of Trustees any updates to conform with the Government Code.

He reported that there are no substantive changes to the policy, only minor adjustments to the procedure section referencing the fund categories that is in the annual financial report that is published by TDCJ that includes Windham School District finances. The District asks for Board approval of the policy as presented along with a resolution adopting the investment policy. Mr. O'Banion paused for questions. There were none.

Chairman O'Daniel asked the board for a motion.

Dr. Rodney Burrow moved that WSD Board of Trustees approve the annual review of WSD Board Policy WBP-11.12, "Investment Policy" and resolution adopting the investment policy as presented and that the Chairman sign the resolution adopting the policy.

Judge Johnson seconded the motion, which prevailed unanimously when called to a vote.

Chairman O'Daniel thanked everyone for attending the meeting. The next meeting of the WSD Board of Trustees will be Friday, December 9, 2022 in Huntsville, Texas.

ADJOURNED

There being no further business for the regular session, Chairman O'Daniel adjourned the 332nd meeting of the Windham School District Board of Trustees at 9:19 a.m.

Chairman

Secretary

Note: Referenced attachments for draft minutes are available upon request. Following approval of the minutes, attachments will be maintained with the signed minutes in the Office of Record.