

**MINUTES OF THE WINDHAM SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**240<sup>th</sup> MEETING**

The Windham School District (WSD) Board of Trustees met in session on Thursday, May 24, 2007, at the Hilton Hotel in Austin, Texas.

**BOARD MEMBERS PRESENT:**

Christina Melton Crain, Chairman  
Pierce Miller, Vice Chairman  
Oliver Bell  
Pastor C. L. Jackson  
Tom Mechler  
Leopoldo (Leo) Vasquez, III

**BOARD MEMBERS ABSENT:**

Patricia A. Day  
Adrian Arriaga  
Greg Coleman

**WINDHAM STAFF MEMBERS PRESENT:**

Debbie Roberts, Superintendent  
Veronica Casanova  
Bob Evans  
Marjie Haynes  
Don Lawrence  
Cathy Martin  
Michael Mondville

**TEXAS DEPARTMENT OF CRIMINAL  
JUSTICE STAFF MEMBERS PRESENT:**

Melinda Bozarth  
Susan McHenry  
Raymond Pyeatt  
Kim Vernon

**CONVENED**

Christina Melton Crain, Chairman, called the meeting of the WSD Board of Trustees (Board) to order on Thursday, May 24, 2007, at 3:02 p.m. in accordance with Chapter 551 of the Texas Government Code, the Open Meetings Act.

Chairman Crain stated that during the meeting, the Board would be conducting business from the agenda posted in the Texas Register. A quorum of the Board was present and the 240<sup>th</sup> meeting of the Board was declared open.

Chairman Crain reported that the Board was committed to providing the opportunity for public testimony on topics posted on the meeting agenda, as well as public comment on issues within its jurisdiction as provided in Board Rule 300.1. Persons interested in providing testimony or comment at the meeting were required to complete a registration card and submit it at least ten

(10) minutes prior to the meeting's posted start time. As no cards were received for either testimony or comment, the Board would not hear public input on agenda topics or comments during the public comment portion of the meeting.

### CONSENT AGENDA

Chairman Crain called the Board's attention to the Consent Items on the agenda (Attachment A), which consisted of the minutes of the March 30, 2007, meeting, personal property donations and approval of excused absences.

Chairman Crain asked if there were any amendments or objections to the Consent Items. Noting there were none, she stated the Consent Items were approved as presented.

### ACTION ITEMS

#### **1. Depository Contract for 2008-2009 Biennium**

Cathy Martin, Director of Business Services, stated that WSD had been satisfied with the services of the First National Bank of Huntsville and requested to extend the depository contract for an additional two (2)-year term. She added that the agreement to extend was allowed under the Texas Education Code and required Board approval.

Chairman Crain asked if there were any questions or comments. Seeing none, she asked for a motion and a second.

*Pierce Miller moved that the Windham School District Board of Trustees approve the Depository Contract for the 2008-2009 Biennium as presented.*

*Oliver Bell seconded the motion, which prevailed unanimously when called to a vote.*

#### **2. Resolution Regarding Texas Association of School Boards (TASB) – Sponsored Media Honor Roll**

Debbie Roberts, WSD Superintendent, explained that each year the District has the privilege of nominating top media contacts to the TASB Sponsored Media Honor Roll. The honor is reserved for media representatives statewide who deserve recognition for fair and balanced reporting of public school news. WSD is proud to nominate reporter Jessica Langdon and photographer Jeffrey Haderhauer of the Wichita Falls Times Record News for their February 27, 2007, article concerning WSD's efforts to rehabilitate offender students and facilitate their successful reentry into the free world. She asked the Board to approve the resolution regarding the TASB Sponsored Media Honor Roll.

Chairman Crain added that this recognition is a great way to get the word out about the great things that Windham is doing. Chairman Crain asked if there were any questions or comments. Seeing none, she asked for a motion and a second.

*Mr. Bell moved that the Windham School District Board of Trustees approve the nominations for the TASB– Sponsored Media Honor Roll as presented.*

*Tom Mechler seconded the motion, which prevailed unanimously when called to a vote.*

**3. Revisions to Board Policy 2.00 – Texas Board of Criminal Justice Responsibilities as WSD Board**

Michael Mondville, WSD General Counsel, informed the Board that these revisions update the existing three (3) year old rule and redefine the duties of the Board.

Chairman Crain asked if there were any questions or comments. Seeing none, she asked for a motion and a second.

*Mr. Miller moved that the Windham School District Board of Trustees approve the revisions for Policy 2.00 regarding the Texas Board of Criminal Justice Responsibilities as WSD Board as presented.*

*Mr. Bell seconded the motion, which prevailed unanimously when called to a vote.*

**4. Adoption of New Board Rule, Title 19, Texas Administrative Code (TAC) §300.3 Concerning Employment Referral Services for Offenders and the Memorandum of Understanding (19 TAC §300.3)**

Mr. Mondville stated that Board Rule 300.3 pertained to a Memorandum of Understanding between the Texas Department of Criminal Justice (TDCJ), Texas Workforce Commission (TWC), Texas Youth Commission (TYC) and the WSD relative to employment services for offenders. It was proposed at the March Board meeting and was published in the Texas Register for public comment. No comments were received.

Chairman Crain asked if there were any questions or comments. Seeing none, she asked for a motion and a second.

*Mr. Mechler moved that the Windham School District Board of Trustees adopt new rule 300.3 Concerning Employment Referral Services for Offenders and the Memorandum of Understanding, Title 19, Texas Administrative Code, Section 300.3, as published in the Texas Register and that the Chairman sign the order to this effect.*

*Pastor C. L. Jackson seconded the motion, which prevailed unanimously when called to a vote.*

**5. Proposed Amendments to Board Rule §300.1 – Public Testimony and Comments to the WSD Board (19 TAC §300.1)**

Mr. Mondville stated this was a proposal to review and amend existing Board Rule 300.1. The rule establishes the method of hearing public testimony and comments at the WSD Board meetings. This action would accomplish the review, which is required every four (4) years and

it would clarify the procedures for public presentations and comments. He asked that the proposed rule be approved for publication in the Texas Register for public comment.

Chairman Crain asked if there were any questions or comments. Seeing none, she asked for a motion and a second.

*Leopoldo Vasquez moved that the Windham School District Board of Trustees approve for publication in the Texas Register the proposed amendments to Board Rule 300.1 regarding Public Testimony and Comments to the Texas Board of Criminal Justice, Title 19, Texas Administrative Code, Part 8, Section 300.1, for 30 days to receive public comment as presented.*

*Mr. Bell seconded the motion, which prevailed unanimously when called to a vote.*

### **SUPERINTENDENT'S REPORT**

Ms. Roberts stated that one (1) challenge in running a school district that is spread all over the state is combating the isolation that staff feel when they are located in the more remote areas. The District is aware of this problem, but it was also an issue brought forth in the Texas Education Agency (TEA) consultants' report. To address the concern, Ms. Roberts and the WSD Division Directors have attempted to attend as many regional principals' meetings and teacher-staff development trainings as possible. Ms. Roberts invited the Board to attend the WSD regional staff development trainings that are held in August and September, noting the specific dates are listed on the District's website. In addition, she invited members to attend the statewide principal's meeting planned for February 19-20, 2008, in Austin. Up to 2002, the District has historically held these meetings annually and it plans to reinstitute this process, holding a meeting every other year. Ms. Roberts advised further information on this meeting would be forthcoming.

Ms. Roberts introduced Bob Evans, Director of Continuing Education; Marjie Haynes, Director of Instruction; Don Lawrence, Director of Operational Support; Veronica Casanova, Director of Human Resources; and Cathy Martin, Director of Business Services.

### **ADJOURNMENT**

There being no further business, Chairman Crain adjourned the 240<sup>th</sup> meeting of the WSD Board of Trustees at 3:15 p.m.