

**MINUTES OF THE WINDHAM SCHOOL DISTRICT
BOARD OF TRUSTEES**

Meeting No. 301

The Windham School District Board of Trustees met in session on Friday, August 25, 2017, at the Omni Hotel at Southpark, Austin, Texas.

BOARD MEMBERS PRESENT:

Hon. Dale Wainwright, Chairman
Terrell McCombs, Vice Chairman
Eric Gambrell, Secretary
Mano DeAyala
Tom Fordyce
Pastor Larry Miles
Patrick O'Daniel
Derrelynn Perryman
Thomas P. Wingate

WINDHAM STAFF MEMBERS PRESENT:

Dr. Clint Carpenter, Superintendent
Paul Brown
Dr. Latreace Craig
Michael Mondville
Robert O'Banion
Michelle Owen

CONVENED

Chairman Dale Wainwright convened the meeting of the 301st Windham School District (WSD) Board of Trustees (Board) to order on Friday, August 25, 2017, at 11:11 a.m. in accordance with Chapter 551 of the Texas Government Code, the *Open Meetings Act*. During the regular session, the Board conducted business from the agenda posted in the Texas Register. A quorum was present and the meeting was declared open.

Chairman Wainwright reported the WSD Board was committed to providing the opportunity for public presentations on posted agenda topics as well as for public comments on issues within its jurisdiction as provided in Board Rule 300.1. As no speaker registration cards were received by the board staff, no public presentations on posted agenda topics were heard.

CONSIDERATION OF APPROVAL OF CONSENT ITEMS

The Chairman called the Board's attention to the Consent Items on the agenda, which consisted of the minutes of the June 30, 2017, meeting, personal property donations and excused absences for Pastor Larry Miles and Eric Gambrell from the April 6, 2017, meeting due to personal business.

There being no other comments, objections or amendments to the Consent Items, the Consent Items were approved as submitted.

SUPERINTENDENT'S REPORT

The American Correctional Association Conference

Dr. Clint Carpenter, WSD Superintendent, said it was an honor to attend the 2017 National American Correctional Association (ACA) conference on August 20, as a national voting delegate for correctional education. This conference provides an opportunity to discuss with corrections leaders from across the nation and some foreign countries topics that support education for incarcerated offenders. This conference provides opportunities for education professionals to hear and understand the challenges which correctional units have as they support safety, medical, faith-based training, life skills and other obligations. The participation of Windham in the ACA provides an opportunity to share the success of educational programs with corrections staff as well. Several corrections officials sought out opportunities to discuss with Dr. Carpenter methods Texas has for providing a successful educational training program. Through these discussions and informative presentations from correctional professionals, many opportunities to improve WSD's educational delivery were identified. This conference also provided an opportunity to learn about current research in the area of predictive assessments used by correctional agencies to determine treatment needs. The conference also provides opportunities for correctional education to develop, concurrently, methods to determine educational needs alongside treatment. This allows education to work with corrections to better assist the whole treatment plan of an offender. This conference provided a significant learning opportunity for Windham and a forum to share the great things Windham is doing in Texas.

REPORT FROM THE CHAIRMAN, WSD BOARD OF TRUSTEES

The Correctional Education Association Conference

Chairman Wainwright said he was honored to give the luncheon address at the 2017 International Conference for the Correctional Education Association in San Antonio, Texas, on July 31. This organization, which began in 1930, provides support, resources, training and a forum for dialogue between educators in correctional institutions. In his presentation to the conference, he stressed that the outstanding educational results Windham provides, translated to success for TDCJ in the form of lowered recidivism and released offenders who become positive influences in their families and communities. Chairman Wainwright also emphasized the excellent working relationship Windham has with TDCJ. Central to this theme is the idea that reentry is a philosophy of the organizations, rather than a program TDCJ and Windham provide separately.

The chairman said his presentation fit well with the theme of the conference and concurrent training sessions being offered. Correctional education representatives from the various states and visiting countries shared a common set of needs and a common set of outcome expectations for education of incarcerated people. Members in attendance described challenges they face in bringing inquiry, instruction and learning into an environment specifically designed for custody and control. It was clear that these professionals were there to learn how to help students mature socially through education and exposure to academic, vocational and life skills programs. "Ultimately TDCJ, Windham, families, communities, external support organizations, employers, and all Texans benefit when the neediest of our citizens become productive members of society and give back to the next generation," he said.

**DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING THE WSD
BUDGET AND SALARY SCHEDULE FOR 2017-2018**

Chairman Wainwright explained that during the past few weeks each board member spent time with the WSD superintendent and finance leaders reviewing the details of the 2017-2018 school year budget that will be presented at this meeting. The budget is the result of many months of preparation and numerous meetings regarding the needs of the district.

Paul Brown, WSD Chief Financial Officer, thanked the members for the opportunity to meet with each of them to discuss the WSD budget for the 2017-2018 school year. He updated the Board on the results of the 85th Legislative session for WSD. The session began with a restoration of the four percent reduction in the baseline budget for WSD. WSD requested additional funding for six other items, but as the session ended, additional funding was only received for the TRS Retirement contribution which was critical to help the district's operational budget. The five items that were not funded were to expand programming.

Mr. Brown then reviewed some of the highlights of the 2017-2018 budget. He said the all funds revenues increased for 2018 by 4.7% to \$61,591,458. The \$2.7 million increase in revenue is primarily due to receiving more funding in the first year of the biennium and less the second year in our Texas Education Agency (TEA) B.2.4. Strategy, as well as receiving an additional \$683,000 for the TRS contribution mentioned earlier. The TEA budgeted grant funds decreased slightly with decreases in the Title II and IDEA-B grants and slight increases in Title I and Carl Perkins grants. The memorandum of understanding (MOU) with TDCJ increased by \$219,000 in order to add seven additional full time equivalents (FTEs).

The all funds budgeted expenditures decreased for 2018 by 2.6% or \$1.7 million to \$63,689,598. The most significant item that decreased was the one-time expenditures for function code 11 Instruction that were purchased in 2017 and were reduced out of the 2018 budget. He also highlighted the following items:

- WSD has reduced positions, particularly in function code 13 Curriculum and Staff Development and increased the filled Teacher salary budget in function code 11 Instruction.
- The budget for industry certifications increased.
- The district plans to update the Test of Adult Basic Education (TABE) books to correlate with the new high school equivalency testing as well as cover the increased TEA fees for the GED.

Mr. Brown said the overall FTEs decreased from last year's budget by 16 to 1,099.3 FTEs this year. He said the remaining pages of the budget reflect the different salary plans. He mentioned the addition of the stipend plan which is new to the budget book this year.

Mr. Brown asked if there were any questions.

Terrell McCombs commended the staff on a job well done.

Mr. Brown asked the WSD Board of Trustees approve the 2017-2018 budget and salary schedule for the Windham School District as presented.

Pastor Miles moved that the WSD Board of Trustees approve the WSD Budget and Salary Schedule for 2017-2018, as presented.

Derrelynn Perryman seconded the motion, which prevailed unanimously when called to a vote.

**DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING
WBP-07.57, “District Technical Education Teaching Permit”**

Michael Mondville, WSD General Counsel, said WBP-07.57, “District Technical Education Teaching Permit,” is a new policy that authorizes the superintendent to certify vocational teachers. The teachers must possess knowledge, experience, and skills in the subject they will be teaching. They will be taught how to teach by the district. Finally, the policy requires that the district certify to the board when this is completed and when WSD has a new teacher.

Ms. Perryman moved that the WSD Board of Trustees approve the new WSD Board policy WBP-07.57, “District Technical Education Teaching Permit,” as presented.

Tom Fordyce seconded the motion, which prevailed unanimously when called to a vote.

Chairman Wainwright thanked everyone for attending the meeting. The next meeting of the WSD Board of Trustees will be Thursday, October 19, 2017, at the Wyndham Garden Hotel in Austin.

ADJOURNED

There being no further business for the regular session, Chairman Wainwright adjourned the 301st meeting of the Windham School District Board of Trustees at 11:28 a.m.

Chairman*

Secretary*

*Signature on File

Note: Referenced attachments for draft minutes are available upon request. Following approval of the minutes, attachments will be maintained with the signed minutes in the Office of Record.