



**Reference:** Management Directive (MD) 56

**Number:** MD-56

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**Page:** 1 of 2

# Management Directive

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**Subject:** Students with Special Needs

**Authority:** Kristina J. Hartman, Superintendent

**Directive:** Windham School District (Windham) will establish guidelines for providing services to students with special needs.


**Definitions:** **Priority Placement Campus** — Refers to a unit designated by Windham to provide students with special education services under the Individuals with Disabilities Education Act (IDEA).

**Inclusion** — Involves supporting students with disabilities through individual learning goals, accommodations, and modifications so that they are able to access the general education curriculum in the general education classroom and be held to the same high expectations as their peers.

**Students with special needs** — Refers to a student with a qualifying disability in accordance with federal guidelines.

- Procedures:**
1. Windham will provide special education services to eligible students in accordance with all applicable federal regulations, state laws, State Board of Education rules and commissioner's rules.
  2. Students required to receive educational services in accordance with the IDEA or section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) will receive the services determined to be appropriate by the Admission, Review and Dismissal (ARD) Committee or the 504 Committee.
  3. Pursuant to Superintendent Directive 8.04, Special Education Program, the Windham School District IDEA Operating Procedures Manual and the Windham School District Operational Procedures for Special Education §504/ADA Manual provide the procedures for adherence to current rules and regulations.
  4. Windham has designated priority placement campuses (PPC) for providing services to students with special needs. Students identified as needing special education services are transferred to a PPC.
  5. Students with special needs pending transfer to a PPC or assigned to a non-PPC due to classification or treatment requirements will receive services on the unit of assignment consistent with all regulations and requirements.
  6. Students will receive special education and 504 services in an inclusion setting unless otherwise indicated by the ARD or 504 committees.
  7. An Individualized Education Plan (IEP) will be developed for each student receiving special education services.

- Procedures:**
8. A 504 Plan will be developed for each student who qualifies for 504 services.
  9. Guidelines for accommodations pursuant to ADA are provided in the Assessment, Advisement and Records (AA&R) Handbook.



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Kristina J. Hartman, Ed.S.  
Superintendent